



DATA REQUEST MANAGEMENT

Digitize your records request process.
Streamline the workflow providing a full
audit trail.



MAKING THE CASE FOR COMPLIANCE

Request Management

Unlock streamlined data request management with ComplyKEY Control, a workflow-centric software designed to convert inquiries into meticulously audited cases, covering Freedom of Information, Subject Access Requests, EIR, Discovery, internal requests and beyond.

ISO27001 certified and swiftly deployable on your local Azure infrastructure, it liberates teams from arduous tasks, elevates requestor satisfaction, guarantees regulatory adherence, and spotlights accountability. This fully managed solution, backed by years of expertise, comes packed with industry best practices and tailor-made functionality to empower Data Protection Officers (DPOs) and Governance teams

Say goodbye to the complexity of handling Freedom of Information (FOI) requests, Subject Access Requests (SARs), Environmental Information Regulations (EIR), Discovery, and more. ComplyKEY transforms requests into fully audited cases, simplifying the process and reducing the administrative burden on your team.

Making the Case for Compliance

Built for your exact requirements 'One size does not fit all' - A dedicated consultant will workshop processes, listen to, and address pain points. Bring across existing cases, and select features that are best suited to deliver your bespoke service.

Why Choose us

ComplyKEY simplifies your workload, improves efficiency, and allows you to navigate the complex world of data protection effortlessly.

- ✔ Choose us to simplify your complete journey to compliance.
- ✔ Our fully managed service is tailored for DPOs and Governance teams, to enhance data protection
- ✔ Elevate accountability, reduce administrative burdens, and ensure compliance with ComplyKEY.



DATA REQUEST MANAGEMENT

A comprehensive module in the ComplyKEY suite designed to streamline and automate the process of handling data access requests from individuals, authorities, or within an organization.

KEY BENEFITS

- **Streamlined Request Management:** Say goodbye to the complexity of handling Freedom of Information (FOI) requests, Subject Access Requests (SARs), Environmental Information Regulations (EIR), Discovery, and more. Our platform transforms requests into fully audited cases, simplifying the process and reducing the administrative burden on your team.
- **ISO27001 Certified:** Your data security is our top priority. ComplyKEY Control is ISO27001 certified, ensuring the highest standards of information security and compliance.
- **Azure Hosting:** ComplyKEY is hosted on your region's Azure, offering a secure and scalable environment for your data. Deploy swiftly and confidently with Azure's robust infrastructure.
- **Enhanced Requestor Experience:** Improve the experience for those making requests outside and within your organization. Our user-friendly interface and automated processes make it easy for requestors to submit and track their inquiries.
- **Accountability Spotlight:** Easily identify responsible parties and track actions taken with our built-in accountability features. Gain insights into the status of requests and ensure transparency in your compliance efforts. Tracks the current status of outstanding cases. Visualize case progress, the average time to completion, and the average cost per request.
- **Reduces the Risk of Manual Error.** Ensure the right people have the right information at the right time.

KEY FEATURES

- **User-Friendly Interface:** ComplyKEY offers an intuitive, user-friendly interface for requestors to submit data access requests easily. It also provides clear instructions and guidance throughout the process.
- **Automatic Reminders** – no more manual tracking. Monitor the status of requests in real time.
- **Customizable Dashboard** - visibility of where each case is in the case lifecycle.
- Identify common FOI requests (Publication Scheme). Automatically populates the disclosure log.
- **Public Self-Service Request Portal.**
- **Full Audit trail.** Detailed audit logs track all actions taken on requests, providing a transparent record of data access and ensuring accountability.
- **Scalability:** The module is scalable to accommodate increasing request volumes as the organization grows.
- **Security:** Strong encryption, access controls, and data protection measures are in place to safeguard sensitive information throughout the request lifecycle.

The ComplyKEY Data Request Management Solution is a sophisticated module within the ComplyKEY suite that simplifies and accelerates the process of handling data access requests while ensuring compliance with data privacy regulations. It offers automation, security, and transparency, ultimately benefiting both requestors and organizations in managing data access requests efficiently.

CONTACT US

